



# TXSI

Texas Snake Initiative

## Job Description

**Title:** Board Member

**Summary:** Texas Snake Initiative is a new nonprofit organization, formed in March of 2015. The Board of Directors consists of volunteer Members, who serve the governing function for TXSI. The TXSI Board is responsible for providing strategic direction for the organization and its volunteer Executive Director.

### Job Functions:

- Prepares for, and attends, all Board meetings, which take place remotely using online tools such as Skype. Meetings occur once every other month.
- Participates in occasional “special call” meetings, held as needed on a date convenient to the majority of the board.
- Thoroughly reads pertinent documents, and readily asks questions to clarify and understand the information being presented.
- Responsibly manages and oversees the financial assets of TXSI, for the benefit of the organization.
- Upholds the TXSI mission, and ensures that programs hold true to the organization’s mission, vision, and values.
- Ensures compliance with federal, state, and local laws, to maintain the public trust.
- Upholds the ethical, legal, and financial integrity of the organization.
- Builds a working relationship with fellow board members, to facilitate a positive board environment.
- Gives an annual donation to TXSI, at a level meaningful to the individual.
- Serves as an advocate for TXSI in the community, to advance the organization’s mission and purpose.
- Assists with growing TXSI’s resources, through fundraising, relationship building, acknowledgement of supporters and volunteers.
- Identifies and recruits new, potential Board Members throughout the year.

**Application Instructions:** Board member applications will be accepted through February 19, 2016, with the online orientation meeting being held in March of 2016. Applicants must agree to serve a full 2-year term.

To be considered for a board position, complete the online application form.  
The TXSI Director, Haley Pittman, will then contact you with  
further questions and information if you are  
selected as a final candidate.

**Online form:** <http://txsi.org/volunteer-2/board-of-directors/>